

**BECKFORD NATURE RESERVE**  
**UNAUDITED FINANCIAL STATEMENTS**  
**31 MARCH 2009**

**Charity Number 1119366**

**PAISH TOOTH LIMITED**  
Chartered Accountants  
35 Rodney Road  
Cheltenham  
Gloucester  
GL50 1HX

# BECKFORD NATURE RESERVE

## FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

<b>CONTENTS</b>	<b>PAGE</b>
Trustees Annual Report	1
Chartered accountants' report to the members	6
Statement of Financial Activities (incorporating the income and expenditure account)	7
Balance sheet	8
Notes to the financial statements	9

# BECKFORD NATURE RESERVE

## TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2009

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2009.

### REFERENCE AND ADMINISTRATIVE DETAILS

<b>Registered charity name</b>	Beckford Nature Reserve
<b>Charity registration number</b>	1119366
<b>Company registration number</b>	06228042
<b>Principal office</b>	Beckford Nature Reserve Rushmere Beckford Tewkesbury Gloucestershire GL20 7AP
<b>Registered office</b>	Beckford Store and Post Office Main Street Beckford Tewkesbury Gloucestershire GL20 7AD

### THE TRUSTEES

The trustees who served the company during the period were as follows:

Mrs J Berriman  
Mrs C Brown  
Mr J Clifford  
Mr G Stringer  
Mr A Slade - resigned 08/09/2008

**Secretary** D L Colvin

**Accountants** Paish Tooth Limited  
Chartered Accountants  
35 Rodney Road  
Cheltenham  
Gloucester  
GL50 1HX

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Constitution

Beckford Nature Reserve is a company limited by guarantee governed by its Memorandum and Articles of Association dated 28 April 2007. It is registered as a charity with The Charity Commission for England and Wales. There are currently 4 members, each of whom agrees to contribute £10 in the event of the charity winding up.

# BECKFORD NATURE RESERVE

## TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2009

### Organisation

The board of trustees, which can have up to 5 members, administers the charity. The board meets on a quarterly basis although other meetings are called as required throughout the year. The day to day operations of the charity are the responsibility of Geoff Stringer.

### Trustees

As set out in the Articles of Association the Board of Trustees may appoint any person that they consider suitable to be a Trustee.

Trustees are selected for the skills and experience they bring to the Board.

### Related parties

The charity has close relationships with Wychavon District Council, Worcestershire Wildlife, Natural England, Beckford Parish Council and Beckford Community Council. The charity also has a close relationship with Huntsman Quarries, from whom the charity bought the Reserve.

### Risk management

The trustees have a risk management strategy which comprises:

- 1 an annual review of the risks the charity may face;
- 2 the establishment of systems and procedures to mitigate those risks identified in the plan; and
- 3 the implementation of procedures designed to minimise any potential impact on the Charity should those risks materialise.

Particular attention is focused on non financial risks arising from fire and health and safety of visitors.

## OBJECTIVES AND ACTIVITIES

The objects of the company are:

- 1 to promote the conservation, protection and improvement of the physical and natural environment of the disused quarry pit known as Beckford Nature Reserve situated in the north of Beckford in the County of Worcestershire which incorporates the Beckford Gravel Pit Site of Special Scientific Interest; and
- 2 insofar as it is incidental or ancillary to the conservation, protection and improvement of the above quarry pit and the surrounding area, such other purposes for the benefit of the local community as shall be exclusively charitable.

The general aim of the charity is to protect the Nature reserve and its surrounding area for the future benefit of generations to come.

The main objectives for the year continue to be the promotion of the nature reserve with the aim of raising money so that it can continue with the conservation and improvement of the area.

The strategies employed to achieve the charity's objectives are to:

- 1 offer themed events to the general public with the aim of raising money and interest in the nature reserve;
- 2 sell merchandise promoting the nature reserve; and
- 3 attend markets and shows to promote the nature reserve.

The three main areas from which the charity raises money are: grants and donations; sale of merchandise; and auctions and themed events.

# **BECKFORD NATURE RESERVE**

## **TRUSTEES ANNUAL REPORT *(continued)***

### **YEAR ENDED 31 MARCH 2009**

The donations were received from members of the public for which the charity is always grateful.

The charity sells cards, calendars and pictures of the nature reserve. These items are sold in the Village Shop, through the website and at various fundraising events and local events.

The charity holds quizzes and various themed events throughout the year. These are well attended and the comments that the charity receives are always positive.

#### **ACHIEVEMENTS AND PERFORMANCE**

Huntsmans Quarries very kindly offered to help the charity, free of charge, to enlarge an opening, and provide stone to retain the earth bank. This was to allow for the installation of a disabled gate on the eastern end of the Reserve. This gate was installed, free of charge, by The Voluntary Cotswold Wardens.

Paths around the Reserve have been upgraded to improve safety and to encourage visitors to stay on them. Also, as a safety issue, steps on the steeper sections of the Reserve have been constructed from round timber obtained on the site. Additional lifesaving equipment has also been purchased and is now in position around the lake.

The site is becoming a magnet for wildlife photographers who pay regular visits. Recorders from various natural history bodies are also very enthusiastic about the diverse habitat; in particular the northern slopes which are home to species of solitary bees, and a colony of great crested newts which have made their home under previously felled timber.

Currently, the Reserve successfully serves as an amenity for the village and a valuable resource for wildlife. The trustees feel that it is important to maintain this fine balance, and have been greatly encouraged by the feedback we are receiving from the village and those visiting from further afield.

Beckford Nature Reserve has a page on the village website, [www.beckford-village.org](http://www.beckford-village.org), which has been designed and maintained free of charge by Andy Slade, and the trustees are very grateful for his support. The trustees wish to express their appreciation of the valuable contribution made by local volunteers in many fields, including general maintenance, fund raising and public events.

#### **FINANCIAL REVIEW**

The end of the financial year saw a significant fall in the level of income received by the charity. This was expected by the charity as the initial purchase of the Reserve has been achieved.

The principle sources of funding this year were donations of £4,843, sales of merchandise of £602 and various themed events of £1,343.

The charity does not have a specific reserves policy.

#### **Investment policy**

Under the Memorandum and Articles of Association, the charity has the power to invest the money of the charity that is not immediately required for its purpose in any way thought fit by the trustees.

# **BECKFORD NATURE RESERVE**

## **TRUSTEES ANNUAL REPORT *(continued)***

### **YEAR ENDED 31 MARCH 2009**

#### **PLANS FOR FUTURE PERIODS**

The charity intends to manage the nature reserve in such a way as to help protect and enhance the nature conservation value of the site, whilst facilitating its use by local people and allowing its enjoyment with minimum disturbance to wildlife.

After receiving advice from various conservation bodies, a three year rolling maintenance plan has been put in place to improve the habitats for different species of fauna and flora. The plan involves the input of work by volunteers and contractors, and the first years programme has been successfully achieved both within time and budget.

An order has been placed to construct a wheelchair friendly track way and a base for a future hide on the edge of the lake. This is expected to be completed in September/October 2009 to allow the disturbed area to be seeded with a suitable mixture, and for the seed to germinate before winter. Two metal signs have been purchased indicating a plan of the Reserve, the footpaths and wildlife. One of these has been put in place, and the other will be positioned after the track way has been completed.

#### **RESPONSIBILITIES OF THE TRUSTEES**

The trustees (who are also the directors of Beckford Nature Reserve for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 1985. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **BECKFORD NATURE RESERVE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2009**

Registered office:  
Beckford Store and Post Office  
Main Street  
Beckford  
Tewkesbury  
Gloucestershire  
GL20 7AD

Signed by order of the trustees

D L COLVIN  
Company Secretary

10 September 2009

# **BECKFORD NATURE RESERVE**

## **ACCOUNTANTS' REPORT TO THE DIRECTOR OF BECKFORD NATURE RESERVE**

**YEAR ENDED 31 MARCH 2009**

You consider that the Company is exempt from an audit for the year ended 31 March 2009. You have acknowledged, on the Balance sheet, your responsibilities for ensuring that the Company keeps accounting records which comply with section 221 of the Companies Act 1985, and for preparing financial statements which give a true and fair view of the state of affairs of the Company and of its profit for the financial year.

In accordance with your instructions, we have prepared the financial statements on pages 7 to 12 from the accounting records of the Company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these financial statements.

PAISH TOOTH LIMITED  
Chartered Accountants

35 Rodney Road  
Cheltenham  
Gloucester  
GL50 1HX

10 September 2009

**BECKFORD NATURE RESERVE**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE**  
**INCOME AND EXPENDITURE ACCOUNT)**  
**YEAR ENDED 31 MARCH 2009**

	Note	Total Funds 2009 £	Total Funds 2008 £
<b>INCOMING RESOURCES</b>			
Incoming resources from generating funds:			
Voluntary income	2	4,843	64,183
Activities for generating funds	3	1,945	10,520
Investment income	4	152	652
<b>TOTAL INCOMING RESOURCES</b>		<u>6,940</u>	<u>75,355</u>
<b>RESOURCES EXPENDED</b>			
Governance costs	5	(3,875)	(3,301)
<b>TOTAL RESOURCES EXPENDED</b>		<u>(3,875)</u>	<u>(3,301)</u>
<b>NET INCOMING RESOURCES FOR THE YEAR/NET</b>			
<b>INCOME FOR THE YEAR</b>	6	3,065	72,054
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<u>72,053</u>	—
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>75,118</u>	<u>72,054</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on page 7 form part of these financial statements.

# BECKFORD NATURE RESERVE

## BALANCE SHEET

31 MARCH 2009

	Note	2009 £	£	2008 £
<b>FIXED ASSETS</b>				
Tangible assets	8		<b>61,376</b>	60,000
<b>CURRENT ASSETS</b>				
Debtors	9	<b>3,180</b>		448
Cash at bank and in hand		<b>11,869</b>		13,559
		<b>15,049</b>		14,007
<b>CREDITORS: Amounts falling due within one year</b>	10	<b>(1,307)</b>		(1,953)
<b>NET CURRENT ASSETS</b>			<b>13,742</b>	12,054
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>75,118</b>	72,054
<b>NET ASSETS</b>			<b>75,118</b>	72,054
<b>FUNDS</b>				
Unrestricted income funds	11		<b>75,118</b>	72,054
<b>TOTAL FUNDS</b>			<b>75,118</b>	72,054

The trustees (who are also the directors of the company for the purposes of company law) are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(2), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements were approved and signed by the member of the committee on 10 September 2009.

J Berriman  
Trustee

The notes on page 8 form part of these financial statements.

**BECKFORD NATURE RESERVE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2009**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 1985.

**Cash flow statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

**Fixed assets**

All fixed assets are initially recorded at cost.

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment	-	25% Reducing Balance
Fixtures & Fittings	-	15% Reducing Balance

**2. VOLUNTARY INCOME**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2009 £</b>	<b>Total Funds 2008 £</b>
<b>Donations</b>			
Donations	2,182	2,182	24,183
Gift aid	2,661	2,661	-
<b>Grants receivable</b>			
Grants	-	-	40,000
	<u>4,843</u>	<u>4,843</u>	<u>64,183</u>

**BECKFORD NATURE RESERVE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2009**

**3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS**

	Unrestricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£
Cards, calenders and picture donations	602	602	2,677
200 Club	986	986	579
Markets and shows	-	-	539
Burns night	-	-	225
Continental supper	-	-	539
Casino evening	-	-	348
Auction	-	-	4,469
Old time music	357	357	1,144
	<u>1,945</u>	<u>1,945</u>	<u>10,520</u>

**4. INVESTMENT INCOME**

	Unrestricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£
Bank interest receivable	1	1	652
Other interest receivable	151	151	-
	<u>152</u>	<u>152</u>	<u>652</u>

**5. GOVERNANCE COSTS**

	Unrestricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£
Insurance	467	467	39
Accountancy fees	569	569	294
Repairs and maintenance	2,429	2,429	31
Legal fees	7	7	2,898
Sundry expenses	135	135	-
Bank charges	-	-	23
Printing, postage and stationery	11	11	16
Depreciation	257	257	-
	<u>3,875</u>	<u>3,875</u>	<u>3,301</u>

**6. NET INCOMING RESOURCES FOR THE YEAR**

This is stated after charging:

	2009	2008
	£	£
Depreciation	<u>257</u>	<u>-</u>

**BECKFORD NATURE RESERVE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2009**

**7. STAFF COSTS AND EMOLUMENTS**

No salaries or wages have been paid to employees, including the members of the committee, during the year.

**8. TANGIBLE FIXED ASSETS**

	Land £	Equipment £	Fixtures & Fittings £	Total £
<b>COST</b>				
At 1 April 2008	60,000	–	–	60,000
Additions	–	128	1,505	1,633
<b>At 31 March 2009</b>	<u>60,000</u>	<u>128</u>	<u>1,505</u>	<u>61,633</u>
<b>DEPRECIATION</b>				
Charge for the year	–	32	225	257
<b>At 31 March 2009</b>	<u>–</u>	<u>32</u>	<u>225</u>	<u>257</u>
<b>NET BOOK VALUE</b>				
<b>At 31 March 2009</b>	<u>60,000</u>	<u>96</u>	<u>1,280</u>	<u>61,376</u>
At 31 March 2008	<u>60,000</u>	<u>–</u>	<u>–</u>	<u>60,000</u>

**9. DEBTORS**

	2009 £	2008 £
Trade debtors	2,719	–
Prepayments	461	448
	<u>3,180</u>	<u>448</u>

**10. CREDITORS: Amounts falling due within one year**

	2009 £	2008 £
Accruals	<u>1,307</u>	<u>1,953</u>

**11. UNRESTRICTED INCOME FUNDS**

	Balance at 1 April 2008 £	Incoming resources £	Balance at 31 March 2009 £
General Funds	<u>72,053</u>	<u>3,065</u>	<u>75,118</u>

**BECKFORD NATURE RESERVE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2009**

**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted Income Funds</b>	<b>61,376</b>	<b>13,742</b>	<b>75,118</b>
<b>Total Funds</b>	<b><u>61,376</u></b>	<b><u>13,742</u></b>	<b><u>75,118</u></b>